MEMO

TO: The Duckwater Community
FROM: Rodney Mike, Chairman
DATE: March 19th, 2020
RE: COVID-19

Due to the COVID-19 virus Duckwater Shoshone Tribe will implement the following effective March 23, 2020:

Closures:
Effective immediately, the Duckwater gymnasium will be closed.
Duckwater Big Warm Springs will be closed to everybody
Duckwater Shoshone Elementary School will be closed, The Tribe will reevaluate the situation on or around April 6th, 2020 to determine if it is safe to reopen at that time. If you have any questions, please contact Tami Hickle at 775-863-0126.
Duckwater Learning Center will be closed. The Tribe will reevaluate the situation on or around April 6th, 2020 to determine if it is safe to reopen at that time.
Senior’s will be closed to dining in but will continue to provide home deliveries.

Hours of Operation:
Tribal Administration hours: 9:00 am to 2:00 pm.
Maintenance and Shop hours: 7:00 am to 3:00 pm.
Finance and the Post Office: 9:00 am to 2:00 pm
Health Clinic: Monday through Friday 8:00 am to 4:40 pm except payday Fridays
Housing hours: 8:00 am to 4:30 pm, except pay day Fridays
Judicial hours: 9:00 am to 2:00 pm
Natural Resources: 9:00 am to 2:00 pm
Planning: 9:00 am to 2:00 pm

The Duckwater Shoshone Tribe is an equal opportunity provider.
Administration will be open to pick up packages however, access will only be through the front entrance. We encourage all meetings to take place over the phone and not face to face. If a face to face meeting is absolutely necessary, please contact Administrator to set it up first. This will be in effect Monday, March 23rd, 2020.

Employees who commute to work, our Provider, Mark Wilbur, will screen on Monday, March 23rd, 2020. They must report to Health before going to work. This will continue every Monday hereafter. This includes employees who travel outside of our area.

Housing is limiting entry to homes to emergencies only. They will not be responding to things such as clogged toilets or fixing a light fixture. If you have an emergency such as a water breakage or electrical matters please call the office at 775-863-0334.

A shorter workday reduces risk of exposure to the virus, effective March 23rd, 2020 until April 6th, 2020. Duckwater Administration will reevaluate the situation at that time.

**Health Clinic Operations:**
Homemaker services will continue as normal. The Homemaker will wear a mask and gloves, as well as report to the Health Manager any concerns with our elders.

All correspondence pertaining to COVID-19 will be sent through the Duckwater Tribal Manager and Health Manager periodically. Other departments will correspond with the Tribal Manager. Duckwater Health Clinic’s Provider, Mark Wilber, PA, will oversee all medical decisions.

The Health Manager will be responsible for all other health matters regarding COVID-19.

**Distributions:**
Duckwater Senior’s/Elder’s will be receiving a care package within the coming week consisting of dry goods, water, toilet paper and some refrigerated items. Those employees delivering the “care package” will be wearing masks and gloves.

Once Health Department receives hand sanitizer and Clorox wipes, they will be distributed to our Senior’s/Elder’s.

**Outside Agencies:**
William Bee Ririe Clinic is doing business as normal.
Ely/Elko dentists are seeing patients on an “emergency basis” only.
Optometry is business as normal.

**Updates:**
IHS has weekly conference calls. Both Health employees and Tribal Manager/Assistant Manager are on the calls. Discussion on the call included who are at serious risk for COVID-19: Elders over 65, people with chronic diseases such as: heart disease, kidney and diabetes. The best prevention is to stay at home. If you must go out, practice social distancing yourself from others.

COVID-19 testing kits are ordered; however, they have to come from IHS. What we know is they are backordered and we do not have a date as to when we will receive the kits.
As of today, Duckwater Health Clinic will do all “screening” and if it is determined a patient has symptoms of COVID-19 they will be referred to William Bee Hospital.

Questions:
Questions regarding Administration will be directed to the Tribal Manager, Jerry Millett; Medical questions to Mark Wilbur; and Health questions to Health Manager, Brenda O’Neil.

In Case of Emergency:

Law Enforcement: 911

We will continue to do our best keep the community updated, periodically and as necessary. Thank you.